

Minutes
Maplehurst Middle School PSSC Meeting
Thursday, December 12, 2020 at 7:00pm
(meeting held via Zoom)

Present:

Tracey Redmond (Chair)
Elizabeth Nowlan (Principal)
Sylvie Arseneau (Vice Principal)
Sarah Johnson (Teacher Representative)
Stacey MacAulay (Secretary)
Angela Lawson (DEC Rep)
Betty Zhang (Home & School Representative)
Andrea Boudreau
Donald Moore
Jamie Teed
Joy Cummings
Mandi Lawson
Michelle Lord
Tammy Orava
Tracy Doyle

Absent:

Marcel LeBlanc (Vice Principal)
Ryan Edison
Sherri Leger

Tracey called the meeting to order at 7:05pm.

1. **Approval of Agenda:** The agenda was approved by Tammy and seconded by Don.
2. **Approval of Minutes:** The minutes from the previous meeting were approved by Joy and seconded by Tracy.

3. **Update Resulting from the letter sent to the DEC:**

- Angela Lawson (DEC representative) reported that the letter of concerns was brought forth to the Ministers Forum and that another area from Zone 3 also brought up a similar concern. There was no resolution or action item and there were other concerns that dominated the meeting. The DEC is going to discuss this at the January meeting and come up with an action plan; at the minimum, a letter from the DEC will be sent to the Minister. Ideally a meeting with the Minister would be preferred, but right now it's difficult to get his time.
- Miss Nowlan discussed that a similar letter with similar concerns was sent from the NBTA to the Minister. She also mentioned that a survey from the Department of Education was completed recently by education staff across the province. It is unknown whether the results of the survey will lead to any changes.
- Concerns were voiced about classes getting bigger as new students are joining the school regularly and that mental health effects will be seen more as time goes on for both teachers and students.

4. **PSSC Budget:** The budget for the year is \$592. Miss Nowlan suggested an option is to purchase phones with double headsets for communication purposes. Teachers currently use cell phones and reception can be inadequate. Additional phones (landlines) would help teachers with access.

- **Motion:** A motion was made by Jamie and seconded by Mandi to use the budget to purchase phones and food and beverage for a future PSSC meeting. All were in favor.

5. **Principal's Report:** See Appendix 1.

6. **Adjournment:** The meeting was adjourned at 8:00pm. The motion to adjourn was made by Don and seconded by Mandi.

Next Meeting: Monday, January 18th, 2021 at 7:00pm.

Minutes prepared by Stacey MacAulay

Appendix 1:

Principal's Report December 10, 2020

Playground Update/Fundraisers for playground/Home and School

The playground is being used daily and is also able to be used by the public now. We are still waiting for the swings as the company is coming from Saint John and they are currently in the Orange Phase for COVID-19.

Our first official fundraiser of Christmas plants has raised \$4740.00 of which about half is profit.

Coffee Pod Sales went well with \$2242.00 in sales and the coffee will arrive for pick up next week.

The Student Council members have been greeting customer at the door and handing out the plants.

Parent Teacher Interview (PTI)

Each homeroom teacher held interviews with their parents by appointment. Teachers were able to answer questions concerning feedback on how students were managing as well as provide contact information for any of the children's teachers. The homeroom teacher is the main contact with home.

The next PTIs are scheduled for April 14, 2021 with report cards going home on April 12th.

Communication concerning progress, achievement and behaviour will continue throughout the year. All teacher contact email information is located on our school website.

Readiness Plan for Potential Return to Home Learning

A contingency plan for Learning from Home was developed on our last Professional Learning day. If we are shut down and asked to begin learning from home, teachers will communicate a schedule and meet with their class through Teams to explain the expectations. All students have a school email, password and have been taught to access Teams so they are familiar with the program and its features for Team Meetings, Assignments, posting and communication tools.

The parameters for Learning from Home are below:

We must ensure a balance of both synchronous and asynchronous instruction to *limit screen time*:

- Maintain a balance of teacher-directed, small group student centered, and student-directed independent learning
- Provincial Daily virtual learning guidelines:

Gr. 6-7	120 minutes (cumulative maximum)
Gr. 8	150 minutes (cumulative maximum)
- Assign 20 minutes/day of independent reading
- Assign 30 – 60 minutes of physical activity at home

- Assign approximately 15 minutes of independent learning by subject to follow up to each online session

We will strive for students to have choice and flexibility to organize their day in a way that works best for them

School Improvement Plan School Connectedness Goal

Maplehurst Middle School will develop and strengthen relationships with each other, the students, and the school community to impact school connectedness.

Actions:

Advisory

Impact Time

Develop a Welcome to Maplehurst Process

- o Rate of growth requires a clear process to welcome new Huskies

Playground

Student Council

PSSC communication