

**Minutes**  
**Maplehurst Middle School PSSC Meeting**  
**October 17, 2019 7:00pm**  
**(meeting held at Northrop Frye)**

**Present:**

Tracey Redmond (Chair)
Elizabeth Nowlan (Principal)
Stacey MacAulay (Secretary)
Amanda Kendall (Home & School Representative)
Andrea Boudreau
Dianne Breau
Gerry Murphy
Joanne Touchie
Mandy Lawson
Ryan Edison
Sherri Leger
Tammy Orava
Gordon MacDonald (Home & School President)
Sylvie Arsenault (Vice Principal)
Marcel LeBlanc (Vice Principal)

**Absent:**

Sarah Johnson (Teacher Representative)
Donald Moore
Joy Cummings
Angela Lawson (DEC Rep)

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Tracey called the meeting to order at 7:05pm.

1. **Approval of Agenda**: The agenda was approved by Joanne and seconded by Ryan.
2. **Approval of Minutes**: The minutes were approved by Ryan and seconded by Tammy.
3. **Welcome**: Tracey welcomed committee members and guests to the meeting. All attendees introduced themselves.

4. **Review of PSSC Roles and Responsibilities:** There is a link and a handout on the Maplehurst Middle School website that explains the roles and responsibilities of the PSSC. Members can refer to these resources to review or familiarize themselves with the relevant roles and responsibilities. Tracey reviewed examples of tasks that would be within the mandate of the PSSC.
  
5. **PSSC Meeting Norms:** Committee members identified the following expectations for the PSSC for the 2019-2020 school year: meeting duration will be kept to 1 hour when possible, meetings will start at 7:00pm, meeting agendas will be distributed in advance of the meeting, minutes will be submitted to the Chair and Principal within 1 week of the meeting, the minutes will be uploaded onto the school website in PDF format by the Principal. As well, committee members are to feel comfortable to discuss topics and all members are to do so in a respectful manner.
  
6. **PSSC meeting dates for 2019-2020 school year:**  
The following dates were decided for upcoming meetings:
  - Wednesday, November 27<sup>th</sup>, 2019
  - Thursday, January 23<sup>rd</sup>, 2020
  - Tuesday, Feb 25<sup>th</sup>, 2020
  - Monday, April 20<sup>th</sup>, 2020
  - Tuesday, May 26<sup>th</sup>, 2020
  
7. **Principal's Summary:**
  - a) School mission statement, vision and value statement – See Principal's Report (Appendix 1).
  
  - b) PSSC Budget – the PSSC budget is \$568. Committee members are asked to give thought as to how to utilize this money throughout the year and it will be discussed at the next meeting. Examples include paper, communication magnets, bookmarks, etc. The money needs to be spent by February 2020.  
  
**Action:** Miss Nowlan will contact Peter Hutton in Australia to inquire about the fees associated with his international collaboration opportunity.
  
  - c) Provide overall Maplehurst Huskies (MHH) update, including building update – See Principal's Report (Appendix 1).
  
8. **Home and School Update:** the major priority this year is fundraising; however the Home & School Committee wants to ensure it is not their only focus. Other areas to be addressed include communication, assisting at events, collaborating with Student Council and the PSSC, etc. The Home & School Committee plans to reach out to

grade 5 parents and students as they are important members of the Husky community as they will enter the new building at the start of the 2020-2021 school year. Fundraising efforts this year will focus on the playground and books for the library. Their next meeting will be held on November 19<sup>th</sup> (1.5 hours). The Home and School Membership fee is \$7 and members are entitled to vote. Parents of grade 5 students can become associate members for \$5 which allows them to vote as well.

9. **Adjournment:** The meeting was adjourned at 8:25pm (motion by Gerry, seconded by Dianne).

The next meeting will be held on Wednesday, November 27<sup>th</sup> at 7:00pm at Northrop Frye.

Minutes prepared by Stacey MacAulay

# Appendix 1: Principal's Report

Principal's Report

October 17, 2019

## Mission, Vision and Values

- Values were identified based on focus groups
- Our Guiding Principles document has been shared with all students and parents were asked to sign off after reviewing this at home with their child
- Liz gave a brief recap of our journey to date as the Huskies

## Overall Huskie's update:

- Smooth start up between the two locations
- Shuttle busses in place to facilitate student participation in activities (sports, band, etc.)
- Impact Time has engaged all students and teachers every week and students are enjoying these opportunities to mix and try new things. The groups will change throughout the year.
- Student Council executive are working hard to build spirit and culture
- The Husky Homecoming was a huge success and students have raised over \$4000 for the Moncton Hospital Neonatal unit
- School clothing drive closes Friday
- Building is on track for our January start up and once the inspection is successfully completed, a transition plan for the move will be communicated with all families