Maplehurst Middle School
320 Maplehurst Drive, Moncton, NB, E1G 0E4 | 506-869-6601

Learning Wellness Community Diversity

PARENT SCHOOL SUPPORT COMMITTEE REFERENCE

The Parent School Support Committee (PSSC) is established under New Brunswick's *Education Act* to serve as an advisory body to the School Principal. It provides community-focused feedback to support the overall student learning and working environment. It does not possess operational, personnel, or financial authority. Valid and excluded topics on monthly meetings are as follows:

🟢 IN SCOPE:

- **School Improvement Plan (SIP):** Reviewing broad educational milestones, tracking curriculum goals, providing school-wide improvement feedback, monitoring progress
- **Local School Policies:** Advising on local guidelines regarding student behavior frameworks, cell phone use restrictions, dress codes, or homework policies.
- **Positive Learning & Working Environment:** Reviewing school climate metrics, inclusion structures, safe environment rules, anti-bullying initiatives, and mental health supports.
- **Parent & Community Engagement:** Proposing best practices for school-to-home messaging and finding ways to bring parent perspectives into school planning.
- **Physical Plant & Safety:** Discussing general building maintenance needs, checking traffic safety during drop-off/pick-up, or evaluating strategies for overcrowding.

🔴 OUT OF SCOPE:

- **Individual Student Matters:** Grades, behavioral reports, individual education paths, or specific disciplinary actions
- **Personnel & Staff Issues:** Performance reviews, individual teacher conduct, hiring choices, or personal administration conflicts
- **Fundraising & Finances:** Unlike a PTA, the PSSC cannot hold a bank account, manage school operational funds, or execute fundraising campaigns.
- **Day-to-Day Operations:** Dictating individual classroom scheduling, choosing curriculum text resources, or managing daily staffing deployment/school routines.

📘 Meeting Conduct & Transparency Rules

- **Public Right to Observe:** Meetings are open public sessions, but external visitors remain observers unless a specific "Public Comment" slot is explicitly on the agenda.
- **The Principal's Mandate:** The Principal serves as a vital non-voting member to offer institutional context and receive the committee's joint feedback.
- **Quorum Requirements:** An official advisory motion requires an active quorum, which constitutes a simple majority of currently serving parent members.
- **Consensus Focus:** Decisions are driven by general consensus. If an impasse occurs, a standard show-of-hands vote by parent members in quorum decides the recommendation.
- **Public Records Law:** All approved minutes are transparent public property with online accessibility.